

IN THE SUPREME COURT OF THE STATE OF KANSAS

FILED

Administrative Order

October 15, 2021

2021-CC-147

DOUGLAS T. SHIMA
CLERK OF APPELLATE COURTS

Re: Implementation of a Case Management System in the 13th Judicial District

The Kansas judicial branch will implement a new centralized case management system in the 13th Judicial District composed of Butler, Elk, and Greenwood Counties. The cutover from the current case management system to the new centralized case management system begins in all three counties at 6 p.m. Tuesday, October 26, 2021, and ends at 12:01 a.m. Monday, November 1, 2021. During this time, these district courts will continue to operate, but the Offices of the Clerk of the District Court in Butler, Greenwood, and Elk counties (Clerk Offices) will have a modified schedule and procedure.

For the new system to be implemented and functional in these counties by 12:01 a.m. Monday, November 1, 2021, the schedule and procedure for Clerk Offices will be modified as discussed in this order.

Under the authority of K.S.A. 20-319, the following schedule and procedures are adopted:

1. At 6 p.m. Tuesday, October 26, 2021, Clerk Offices will stop taking electronic filings and will stop taking electronic payments. At the times indicated, these electronic processes will be turned off in the Clerk Offices, and they will be disabled and unavailable, including the Kansas Courts eFiling system for electronically filing documents and the CitePay system for making payments with a credit card, electronic check, or other electronic method. Attorneys will not be allowed to file by facsimile.
2. From 8 a.m. to 5 p.m. Wednesday, October 27, and Thursday, October 28, 2021, the Clerk Offices will be open to conduct court business, but any filings must be submitted by paper and any payments must be by cash or paper check. Attorneys will not be allowed to file by facsimile on these days.

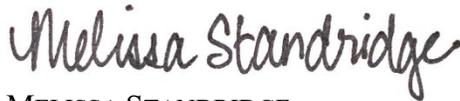
3. On Friday, October 29, 2021, Clerk Offices will be working on inputting into the new system but will be open to the public.
4. During the time the Kansas Courts eFiling system is not available from 6 p.m. Tuesday, October 26, 2021, until 8 a.m. Friday, October 29, 2021, Kansas Supreme Court Rule 122(e)(1) will allow an attorney or pro se litigant to seek relief from the court if a filing is untimely due to the unavailability of the system.
5. Effective at 8 a.m. Friday, October 29, 2021, electronic processes in these judicial districts will be operational and available. The Kansas Courts eFiling system will be available for electronic filing of documents and the electronic payment system will be operational for making payments with a credit card, electronic check, or other electronic method.

Dated this 15th day of October 2021.

FOR THE COURT



MARLA LUCKERT
Chief Justice



MELISSA STANDRIDGE
Departmental Justice