

IN THE SUPREME COURT OF THE STATE OF KANSAS

FILED

Administrative Order

June 21, 2022

2022-CC-051

DOUGLAS T. SHIMA
CLERK OF APPELLATE COURTS

Re: Implementation of a Case Management System in the 2nd, 5th, 12th, 15th, 17th, 20th, 22nd, 23rd, and 28th Judicial Districts

The Kansas judicial branch will implement a new centralized case management system in the 2nd, 5th, 12th, 15th, 17th, 20th, 22nd, 23rd, and 28th Judicial Districts. The counties included in this implementation are as follows:

- 2nd Judicial District – Jackson, Jefferson, Pottawatomie, and Wabaunsee;
- 5th Judicial District – Chase and Lyon;
- 12th Judicial District – Cloud, Jewell, Lincoln, Mitchell, Republic, and Washington;
- 15th Judicial District – Cheyenne, Logan, Rawlins, Sheridan, Sherman, Thomas, and Wallace;
- 17th Judicial District – Decatur, Graham, Norton, Osborne, Phillips, and Smith;
- 20th Judicial District – Barton, Ellsworth, Rice, Russell, and Stafford;
- 22nd Judicial District – Brown, Doniphan, Marshall, and Nemaha;
- 23rd Judicial District – Ellis, Gove, Rooks, and Trego; and
- 28th Judicial District – Ottawa and Saline.

The cutover from the current case management system to the new centralized case management system begins in all counties listed above at 6 p.m. (CST) Wednesday, July 6, 2022, and ends at 12:01 a.m. Monday, July 11, 2022. During this time, these district courts will continue to operate, but the offices of the Clerk of the District Court in all counties listed above (Clerk Offices) will have a modified schedule and procedure.

For the new system to be implemented and functional in these counties by 12:01 a.m. Monday, July 11, 2022, the schedule and procedure for Clerk Offices will be modified as discussed in this order.

Under the authority of K.S.A. 20-319, the following schedule and procedures are adopted:

1. Following the close of business on Wednesday, July 6, 2022, Clerk Offices will stop taking electronic filings and will stop taking electronic payments. At this time, these electronic processes will be turned off, and they will be disabled and unavailable, including the Kansas Courts eFiling system for electronically filing documents and the

CitePay system for making payments with a credit card, electronic check, or other electronic method. Attorneys will not be allowed to file by facsimile.

2. From 8 a.m. to 5 p.m. Thursday, July 7, 2022, and Friday, July 8, 2022, the Clerk Offices will be open to conduct court business, but any filings must be submitted by paper and any payments must be by cash or paper check. Attorneys will not be allowed to file by facsimile on these days.
3. During the time the Kansas Courts eFiling system is not available following the close of business on Wednesday, July 6, 2022, until 12:01 a.m. Monday, July 11, 2022, Kansas Supreme Court Rule 122(e)(1) will allow an attorney to seek relief from the court if a filing is untimely due to the unavailability of the system. Kansas Supreme Court Administrative Order 2020-RL-115 will continue to apply to pro se litigants for any time the Clerk's Office is inaccessible.
4. Effective at 8:00 a.m. Monday, July 11, 2022, electronic processes in these judicial districts will be operational and available. The Kansas Courts eFiling system will be available for electronic filing of documents and the electronic payment system will be operational for making payments with a credit card, electronic check, or other electronic method.

Dated this 21st day of June 2022.

FOR THE COURT



MARLA LUCKERT
Chief Justice

DEPARTMENTAL JUSTICES



K.J. WALL
Judicial Department 1



ERIC ROSEN
Judicial Department 3



DAN BILES
Judicial Department 6



CALEB STEGALL
Judicial Department 2



MELISSA STANDRIDGE
Judicial Department 5