

IN THE SUPREME COURT OF THE STATE OF KANSAS

FILED

Administrative Order

August 17, 2022

2022-CC-067

DOUGLAS T. SHIMA  
CLERK OF APPELLATE COURTS

**Re: Implementation of a Case Management System in the 1st, 9th, 16th, 24th, 25th, 26th, 27th, and 30th Judicial Districts**

The Kansas judicial branch will implement a new centralized case management system in the 1st, 9th, 16th, 24th, 25th, 26th, 27th, and 30th Judicial Districts. The counties included in this implementation are as follows:

- 1st Judicial District – Atchison and Leavenworth;
- 9th Judicial District – Harvey and McPherson;
- 16th Judicial District – Clark, Comanche, Ford, Gray, Kiowa and Meade;
- 24th Judicial District – Edwards, Hodgeman, Lane, Ness, Pawnee and Rush;
- 25th Judicial District – Finney, Greeley, Hamilton, Kearney, Scott and Wichita;
- 26th Judicial District – Grant, Haskell, Morton, Seward, Stanton and Stevens;
- 27th Judicial District – Reno; and
- 30th Judicial District – Barber, Harper, Kingman, Pratt, Sumner.

The cutover from the current case management system to the new centralized case management system begins in all counties listed above at 6 p.m. (CST) Wednesday, September 7, 2022, and ends at 12:01 a.m. Monday, September 12, 2022. During this time, these district courts will continue to operate, but the offices of the Clerk of the District Court in the counties listed above (Clerk Offices) will have a modified schedule and procedure.

For the new system to be implemented and functional in these counties by 12:01 a.m. Monday, September 12, 2022, the schedule and procedure for Clerk Offices will be modified as discussed in this order.

Under the authority of K.S.A. 20-101 and K.S.A. 20-319, the following schedule and procedures are adopted in the counties listed above:

1. Following the close of business on Wednesday, September 7, 2022, Clerk Offices will stop taking electronic filings and will stop taking electronic payments. At this time, these electronic processes will be turned off, and they will be disabled and unavailable, including the Kansas Courts eFiling system for electronically filing documents and the CitePay system for making payments with a credit card, electronic check, or other electronic method. Attorneys will not be allowed to file by facsimile.

2. From 8 a.m. to 5 p.m. Thursday, September 8, 2022, and Friday, September 9, 2022, the Clerk Offices will be open to conduct court business, but any filings must be submitted by paper and any payments must be by cash or paper check. Attorneys will not be allowed to file by facsimile on these days.
3. During the time the Kansas Courts eFiling system is not available following the close of business on Wednesday, September 7, 2022, until 12:01 a.m. Monday, September 12, 2022, Kansas Supreme Court Rule 122(e)(1) will allow an attorney to seek relief from the court if a filing is untimely due to the unavailability of the system. Kansas Supreme Court Administrative Order 2020-RL-115 will continue to apply to pro se litigants for any time the Clerk's Office is inaccessible.
4. Effective at 8:00 a.m. Monday, September 12, 2022, electronic processes in these judicial districts will be operational and available. The Kansas Courts eFiling system will be available for electronic filing of documents and the electronic payment system will be operational for making payments with a credit card, electronic check, or other electronic method.

Dated this 17th day of August 2022.

FOR THE COURT



MARLA LUCKERT  
Chief Justice

DEPARTMENTAL JUSTICES



ERIC ROSEN  
Judicial Department 3



MELISSA STANDRIDGE  
Judicial Department 5



DAN BILES  
Judicial Department 6