

Administrative Order

2024-CC-060

Availability of Electronic Filing System for Appellate Cases

In October 2023, the Kansas district and appellate courts began operating under Administrative Orders 2023-CC-073 and 2023-CC-074 regarding the unavailability of electronic filing systems.

In November 2023, the Kansas district and appellate courts began operating under Administrative Order 2023-RL-077 regarding service by email when electronic filing systems are unavailable.

In January 2024, under Administrative Order 2024-CC-006, the Kansas Supreme Court rescinded 2023-CC-073, 2023-CC-074, and 2023-RL-077 for all district court cases.

Effective July 1, 2024, a filing user may efile any document in a pending appellate case. But as outlined below, all appellate case initiation must continue to be on paper.

Effective July 8, 2024, a filing user must resume mandatory efilings under the requirements of Supreme Court Rule 1.14 for any document other than those necessary to initiate a case in an appellate court.

During the pendency of this order, all parties must continue to initiate new appellate cases on paper. The following provisions apply to initiating a case on paper.

- All parties may file case initiation documents by facsimile unless the filing requires a payment.
- All parties may file case initiation documents in person during the clerk of the appellate courts' normal business hours and make any payment by cash, check, money order, or credit card.
- All parties may file case initiation documents by mail and make any payment by cash, check, or money order.
- When service is required, parties are reminded that they must serve case initiation documents by methods other than through the electronic filing system. Service must comply with K.S.A. 60-205(b) or Administrative Order 2023-RL-077.

Effective July 8, 2024, this order rescinds Administrative Orders 2023-CC-073 and 2023-CC-074. Effective July 8, 2024, this order rescinds Administrative Order 2023-RL-077 for service of all documents other than those filed for case initiation. Administrative Order 2023-RL-077 remains in effect for service of documents filed for case initiation until further order of this court.

The clerk of the appellate courts must process all paper filings postmarked on or before July 7, 2024, under 2023-CC-073 and 2023-CC-074. Beginning July 8, 2024, the clerk of the appellate courts may only process paper filings submitted by an attorney if they initiate an appellate case.

Dated this 28th day of June 2024.

FOR THE COURT



MARLA LUCKERT
Chief Justice