

**Kansas Permanent Families Account
FY 2024 CRB Grant Application
(Existing Programs)**

Please complete the attached form and return an original signed copy to:

Dena Russell Marino
Court Improvement Specialist
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Avenue
Topeka, Kansas 66612-1507

Or, return by email to casa.crb@kscourts.org

Deadline: Grant forms must be received in the Office of Judicial Administration by **5:00 p.m. on April 30th, 2024.**

Instructions:

Except for signatures, please type or print the requested information. An electronic copy may be submitted, but an original signed cover sheet is required.

- A. Provide complete name, address, and phone number of applicant agency.
- B. Provide name, title, and signature of program director.
- C. Provide name and signature of your judicial district's chief judge.
- D. Provide signature and requested information regarding your program's fiscal agent.
- E. Provide your federal identification number.
- F. List the counties which your program serves, as of the beginning of this grant period.
- G. Fill out budget form, providing total amounts for each expense category. On separate page(s), please give an itemized explanation of your budget request. You may use as many pages to do this as necessary.
- H. Please provide the requested information:
 - 1. The number of boards operating in your program at the end of the calendar year 2023;
 - 2. The number of individual children in need of care served by your program in calendar year 2023, 2022, 2021;
 - 3. The number of CRB hearings held, by all boards, in 2023; 2022; 2021;
 - 4. The total number of CRB volunteers who maintained certification at any time in calendar year 2023, 2022, 2021.
- I. Please provide the requested information regarding any proposed changes to your program in this grant period. You may attach a separate sheet containing this information to the grant form. Attached information should not exceed one single spaced typewritten page.
- J. Attach a copy of your cash expenditure data, detailed by line item, for the fiscal year 2023 (July 1st - June 30th) 2023.

**Applicant Agency
Kansas Permanent Families Account
FY2023 Actual Program Expenditures**

J.

Funding Source Itemized Expense	Grant Expenditure	All Other Cash Match	In Kind	Total
1. Combined salaries a. Gross Salaries b. Fringes c. Taxes	\$21,570.39 \$2,757.45		\$1,800.00 CSO Director	\$26,127.84
2. Travel and subsistence	\$65.52			\$65.52
3. Furniture and equipment	\$0.00		\$125.00/mo for phone and internet = \$1500	\$1,500.00
4. Supplies	\$360.86		\$500.00 Postage, paper, envelopes and copies	\$860.86
5. Staff and volunteer education	\$890.28			\$890.28
6. Building, space, and maintenance (please list amounts and to who each is paid)			Office Space \$5,000/year; Conference room 3Xmo \$1,800/year	\$6,800.00
7. Printing and other advertisements				
8. Other expenses (Please list each item, amounts, and to whom it is paid. Please use a separate sheet if necessary.)	Contractual \$1410.86 Dues, Volunteer App & Interpreter. Background Checks \$242.00			\$1,652.86
9. Total	\$27,297.36		\$10,600.00	\$37,897.36

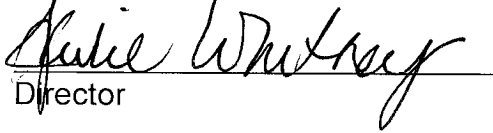
**KANSAS PERMANENT FAMILIES ACCOUNT
FY 2025 CRB GRANT APPLICATION
EXISTING PROGRAMS**

OFFICE OF JUDICIAL ADMINISTRATION

A. Applicant Agency
5th Judicial District

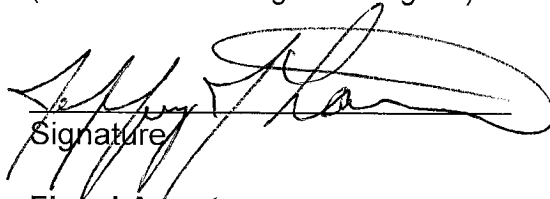
B. Program Director
(Name, title, signature)

Julie Whitney
Chief Court Services Officer



Director

C. Chief Judge or Designee

Jeffry J. Larson
(Print name of Judge or designee)


Signature

D. Fiscal Agent
Sharon Gaede
Lyon County Treasurer
430 Commercial
Emporia, KS 66801


Signature

E. Federal Identification Number

48-6026603 _____

* Note: Not all requested information may be used in allocation determination

F. Geographical Area to be Served (counties)
Chase and Lyon Counties

G. Fiscal Year 2023 (July 1, 2022- June 30, 2023) Budget:
Actual Expenditures
(Complete attached budget form and submit narrative as needed.)

H. Program Statistics

1. Number of boards in
2023 calendar year: 3
2. Number of CINCs served in
2023 calendar year: 37
2022 calendar year: 42
2021 calendar year: 49
3. Number of hearings held in
2023 calendar year: 34
2022 calendar year: 36
2021 calendar year: 45
4. Total number of certified CRB
volunteers in
2023 calendar year: 22
2022 calendar year: 25
2021 calendar year: 24

I. Proposed Changes

List proposed changes to current program, justification for proposed changes, and cost of proposed changes. Attach additional sheet if necessary.

The implementation of the Appreciative Inquiry Model in CRB Hearings have changed the process to a more trauma informed practice. Informal Supervision and APPLA cases has been added to the cases being heard/eligible for CRB.