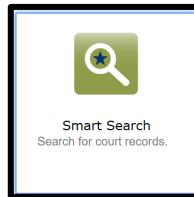


Appellate Public Portal Smart Search

<https://portal-kansas.tylertech.cloud/Portal/>

A public webpage available on any browser. (Chrome is preferred).



- Users must **Register** to perform a Smart Search.
 - **Note:** If a user has registered to use the Kansas District Court Public Access Portal, there is no need to register for the Appellate Portal. The same username and password can be used.



- A **Record (Case) Number or Name** is required for all searches.
- Select the **?** to display search tips.

Smart Search *Required

Search Criteria ?

Type the record number in the search criteria field.

For a precision search, click Advanced Filtering Options to expand additional search fields.

To search for a case by a business name, click Advanced Filtering Options, navigate to the General Options section, and select "Business Name" from the Filter by Search Type drop-down list. Type the business name in the search field above, and click Submit.

* Enter a Record Number or Name in Last, First Middle Suffix Format

✓ I'm not a robot

Clear

Submit

Advanced Filtering Options -

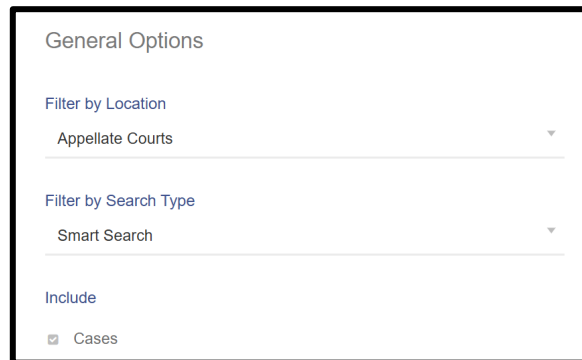
- Check the **I'm not a robot** reCAPTCHA box and verify before selecting **Submit**.
- Select **Advanced Filtering Options** to reveal additional case search options.

Note: Documents filed in a case before March 13, 2025, are not available on the Appellate Courts public access portal and Judicial Center Terminal

Advanced Filtering Options:

General Options

- **Filter by Location** – Appellate Courts is the only location option.
- **Filter by Search Type** – Options include Smart Search, Attorney bar number, attorney name, business name, case cross reference number, case number, citation number, nickname and party name.



General Options

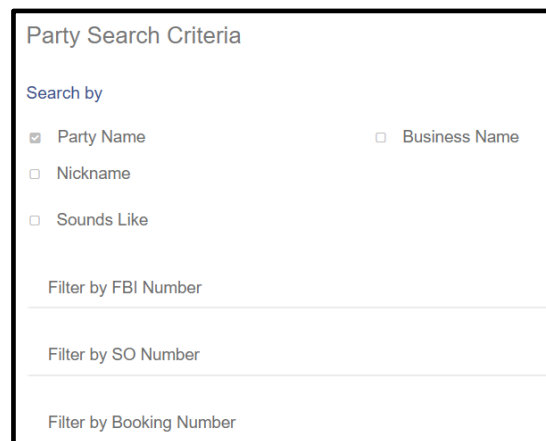
Filter by Location
Appellate Courts

Filter by Search Type
Smart Search

Include
 Cases

Party Search Criteria

- **Search by** – Party name, Business name, Nickname or Sounds Like. Business Name must be checked if searching for a business.
- **FBI Number, SO Number, or Booking Number** are additional party search criteria fields.



Party Search Criteria

Search by
 Party Name Business Name
 Nickname
 Sounds Like

Filter by FBI Number

Filter by SO Number

Filter by Booking Number

Case Search Criteria

- **Filter by Case Type** – Use the drop-down to select a case category.
- **Filter by Case Status** – Use the drop-down to select a case status.
- Select **File Date Start** and **File Date End** to enter a file date range.

Case Search Criteria	
Filter by Case Type	
Filter by Case Status	
Filter by File Date Start	Filter by File Date End

Case Types NOT available on the Public Portal

**Converted case types no longer active.*

AP Civil Children *

AP Discipline *

AP Juvenile *

AP Original *

APCR Coroner Inquest/Inquisition

APCR Grand Jury

APCV Care and Treatment

APCV Children – Adoption/Foreign Adoption

APCV Children – Parental Waiver of Consent

AOCV Prot. From Stalking, Sexual Assault, Human Trafficking

APCV Protection from Abuse

APDA Disciplinary Action

APJV Children CINC

APJV Children Termination

APJV Juvenile Offender Code

APOA Certified Question – Supreme Court Only

APOA Habeas

APOA Habeas – Capital *

APOA Habeas – Non-Capital *

APOA Mandamus – Supreme Court Only

APOA Multi-District Consolidation – Supreme Court Only

APOA Quo Warranto – Supreme Court Only